



PAYMENTS MADE EASY

Make your payments quick and easy online.

Visit the **Student Survival Page** on our website and click on **MyHC**.



MyHC Portal

The screenshot shows the MyHC Portal website. The browser address bar displays myhc.hillcollege.edu/ICS/Undergraduate_Students/. The website header features the Hill College logo and a navigation menu with links for Home, Admissions, Academics, Students, Faculty & Staff, Retention, Help, and My Pages. A white mouse cursor is pointing to the 'Students' link in the navigation menu. Below the navigation menu, the 'Students' section is active, displaying a 'Welcome Students' message and a list of advisors. To the right, there is an 'Announcements' section titled 'Registration open for Fall Classes' with a sub-heading 'Register online for classes'. The announcement text states: 'The Academic Advising and Success Center is available to assist students and answer questions. If you have questions about registration, please contact our team at advising@hillcollege.edu'. Below this, the registration schedule is listed: 'Fall 16 Week term' (August 22, 2022 - December 8, 2022), 'Fall 1st 8 Week term' (August 22, 2022 - October 13, 2022), 'Fall 2nd 8 Week term' (October 17, 2022 - December 8, 2022), and 'December Mini term'. A 'Financial Aid is available' notice is also present at the bottom of the page.

6 EASY STEPS

1. Sign in to MyHC

TOP RIGHT CORNER

2. Click the “STUDENT” tab

TOP CENTER OF THE PAGE

3. Click on Finances & Financial Aid

LEFT HAND SIDE

4. Select the Term You want to pay

FROM THE DROPDOWN MENU

5. View Your Balance

AT THE BOTTOM OF THE PAGE

6. Select Enroll in “Payment Plan” or “Make Payment in Full”

*If you select payment plan, it will take you to the College Green payment plan page to set up your payment plan. There is a \$35 fee to enroll.

** If you select Make payment in Full, it will take you to the College Green One-Time payment screen.

SET UP OR CHANGE A REFUND CHOICE

1. Sign in to MyHC

TOP RIGHT CORNER

2. Click the “STUDENT” tab

TOP CENTER OF THE PAGE

3. Click on Finances & Financial Aid

LEFT HAND SIDE. THERE'S ALSO A DROPDOWN MENU HERE

4. Click on “Click to Submit Direct Deposit Designation

FROM THE DROPDOWN MENU

You will then be taken to the Student Refund Choice page. It should say your name at the top. Here you can choose to use your existing bank account, or you can choose the student checking account offered by Herring Bank (Herring Bank debit card). Once you have completed the steps for refund choice, click “I Accept & Finish”.