Hill College
Student Government Association
Constitution

Article I. Name
This organization shall be known as the Hill College Student Government Association.

Article II. Purpose
1. To foster a spirit of cooperation between faculty and the student body.
2. To coordinate and sponsor student activities.
3. To give students and input or voice to suggest activities, programs, and possible improvements to the college in general.
4. To encourage better student citizenship, with special emphasis on courtesy, good sportsmanship, and the establishment of unity between the students and the College.
5. To encourage student responsibility in maintaining high ideals in the College.
6. To promote and support College projects and special events.
7. To promote school spirit at all College activities.
8. To represent Hill College at selected functions in a manner deemed acceptable by the Advisor.

Article III. Membership
1. All students of Hill College are eligible for membership.
2. Representatives may be selected from each athletic team, each recognized student organization, and each residence hall.
3. Members who do not maintain satisfactory academic progress will be placed on probationary status until their grades improve. If at the end of the current semester, the member’s grades do not improve, they will be ineligible to hold office.
4. Officers must maintain a GPA of at least 2.50. Any officer who fails to meet this standard will be removed from office and a replacement will be appointed by the advisor with the remaining officers as an advisory committee.
5. Officer positions will include the President, Vice-President, Secretary/Treasurer, Editor Historian, Photographer Historian, Sophomore Representative, and Freshmen Representative. If Hill College is elected to a Regional Officer or State Officer School Position, the advisor will appoint the person to serve in this capacity.
6. Any member placed on Disciplinary Probation will become ineligible to participate, and if an officer, a replacement will be appointed by the advisor.

Article IV. Duties of Officers
1. General Officer Requirements.
a. All officers shall spend at least three hours in the Student Government office per week.
b. Officers shall be trained in using computer programs and equipment associated with all aspects of Student Government work.
2. The President shall call meetings to order and preside over them. The President shall put all questions to a vote of the membership, explain motions, decide tie votes, and enforce
the constitution at all times. The President also has the power to delegate responsibilities when needed.

3. The Vice-President shall in the absence of the President perform the duties of the President. In the event the President is removed from office, the Vice-President shall assume the Presidency. The Vice-President also sets the agenda for the meetings.

4. The Secretary/Treasurer shall keep record of all proceedings of the Student Government Association and correct membership list; and shall receive and deposit Student Government Association funds; and keep correct records and receipts of all transactions.

5. Historian- The Historian’s primary role is keeping an accurate and diverse pictorial record. The Historian shall make a report of all student Government Association activities and see to its distribution to the student body. He or she is also in charge of the construction of a scrapbook that compiles the events of the entire year. The jobs in which the Historian possesses are broken down as follows:

- The Historian is in charge of keeping a data record of each event including approximate attendance, cost towards each event and turning in a written summary of the event to the advisor.
- Historian is in charge of all media equipment used by the Student Government Association. They will also be in charge of designing posters, flyers, and any other forms of advertisement for SGA activities and having them approved by the Advisor.

6. Parliamentarian- The Parliamentarian’s role is to preside as Parliamentarian over all SGA meetings. The Parliamentarian is the main contact person for all student clubs and organizations. They need to make sure these organizations/clubs follow their own constitution in addition to following the SGA constitution which is the main body. The Parliamentarian is head of the awards committee for Spring Fling. During elections, the Parliamentarian needs to make sure all guidelines are followed, as well as help the Advisor count ballots along with the President.

7. The Sophomore Representative is the voice of the sophomore class. The Soph. Rep. will take the seat of the Secretary/Treasurer in his or her absence. They will also be in charge of off-campus relations.

8. The Freshmen Representative speaks for the freshmen class. The Fresh. Rep. is also the Parliamentarian and will need to know Robert’s Rules of Parliamentarian Procedure. They will also be in charge of decorations and clean up crews for events and compiling monthly surveys to generate ideas for upcoming or new events.

9. All positions will be held until the end of the spring semester. The President, Vice-President, and Sec/Treas will be elected for the upcoming school year in the spring. All other positions will be voted upon the next fall semester.

Article V. Meetings

1. Regular meetings shall be at a determined time each week.

2. Special meetings may be called by the President, in consultation with the advisor, when necessary.

3. Officers are required to attend all meetings of the Association. An officer, who misses two (2) consecutive meetings, or is absent without notifying the advisor, will be replaced.
Article VI. Student Activities
1. Suggestions for new activities shall be brought before the Association in written form as a suggestion by a member of the Association.
2. It shall be the duty of the Association to review any suggestions presented to the Association.

Article VII. Advisory Authority and Responsibility
1. The Advisor shall enforce all College policies, procedures and regulations.
2. The Advisor may dismiss from the meeting any member or spectator who is discourteous, rude, or disrespectful.
3. The Advisor will offer assistance and advice for all Student Government undertakings.
4. The Advisor may veto any resolution of the Association deemed improper or unwise.
5. The Advisor shall permit any vetoed measure to be referred to the Vice President of Student Services if the Association desires, provided the advisor is informed of such action in advance of its occurrence.

Article VIII. Election of Officers
1. Elections for the offices of President, Vice-President, and Secretary/Treasurer will be held in the spring. These elected officers will be placed in their office at the end of the spring semester.
2. The elections for the offices of Editor Historian, Photographer Historian, Sophomore Representative, and Freshman Representative will be held in the fall.
3. During the year if any of the offices become vacant (Excluding President) the Executive Board with the permission of the Advisor has the power to hold a special election or appoint a person to the position.

Article IX. Amendments
1. Nullification- Adoption of this constitution shall constitute nullification of all and any previous Constitutions and Amendments.
2. Amendments to the Hill College Student Government Association Constitution are to be proposed by members of the Executive Board or a petition of at least 20% of students at the Hill College Campus. Amendments are to be presented at two consecutive meetings. The first meeting to introduce and assess the amendment and the second meeting to vote on it.

Article X. Creation of new Organizations
1. Petition for Formation of a New Student Organization- Any student enrolled at Hill College may obtain a petition to start a new organization. New organizations are not to contradict the Student Government Association constitution in any way. New organizations are also not to mimic the SGA or any other organizations already in existence in any form or fashion. Members of organization are to be students of Hill College.