Article I – Name

The name of the organization shall be the Hill College Rebel Reps. (Rebel Reps.) or hereinafter referred to as “the organization”.

Article II – Purpose

The purpose of the Rebel Reps is:

A. To provide a positive promotion of Hill College at all times, and to demonstrate leadership and good communication to aid in the efforts of recruitment and the Office of School Relations.

B. To serve as the official hosts and hostesses at college sponsored functions as deemed necessary by the Office of School Relations.

C. To establish high leadership standards within the organization.

Article III – Membership

Section I: Membership Selection

The Rebel Reps shall conduct interviews at the beginning of each semester to select qualified members. The number of desired members will be determined each semester by the executive council and the Office of School Relations. A two-week period will be allotted for the application and interview process. Advisors, officers, or employees of the Office of School Relations will conduct interviews. The advisors, executive council, and committee chairpersons shall make selection of new members. In the result of a twenty-five percent loss of membership due to resignation or inactiveness, the application process will re-open at mid-semester upon approval of the Office of School Relations.

Section II General Qualifications

Subsection A To be eligible for membership one must:

A. Be in good academic standing with Hill College.
B. Be classified as a full time student.
Subsection B

A. Rebel Reps Tour
   This is a mandatory event in which all Rebel Reps must attend, or if absent, is reason for dismissal from organization.

B. Rebel Reps Tours-2
   Each new member must attend a tour facilitated by the members of the executive board, Phil Sims, Scott Warren or a SGA tour guide before the Rebel Rep Tour given that semester.

C. Only New Members
   New members must give a campus tour to an Executive Council member upon completion of their tour. This is a one time requirement. The Executive Council will decide if a satisfactory tour was completed.

D. High School Vistation-1
   Each Rebel Rep will be required to visit a high school with approval by the President/Vice President of Rebel Reps. The Rebel Rep will need to visit the Counselor of the high school and present a Counselor Packet from the Office of School Relations. A “Visitation Tracking” form must be signed by the Counselor then returned to the Office of School Relations with the form signed.

E. College Programs
   Before attending a college program, each Rebel Rep must attend a Special Event Training Session that is facilitated by either the Director or Recruiters of School Relations. Attendance at the events will be strictly enforced and if unattended, this is cause for dismissal from the organization. A “Proof of Attendance” form will be signed.

Recruiting
   All Rebel Reps members will be required to work in the Office of School Relations or assigned areas of Student Services to help with recruiting process, spring fling, and any recruiting events on campus.

Section III   Term of Membership

The term of membership of all members of Rebel Reps shall be one year beginning at the first meeting after acceptance. All members are eligible for but not guaranteed reappointment.

Section IV   Inactive Members

A member may become inactive by submitting a letter of reason for becoming inactive. Inactive status shall be granted under approval of the executive council and advisors, and will remain for one semester. After one semester, the inactive member must make an appointment to meet with the executive council and advisors before reacquiring active status. An inactive member may participate at will in meetings and events; however, points are not rendered toward requirements. If a member becomes inactive after one semester of membership, he/she must turn in all Rebel Reps issued items. A member is allowed only one semester of inactive status.
Section V  Removal of Members

Removal of members shall be done by the executive council with approval from the advisor. Grounds for removal shall be excessive absences, violation of college regulations of duty enacted regulations, and policies of the Rebel Reps.

Absences

**Excused:** An absence can by excused by submitting a written notification to the Rebel Reps Secretary before 4:30 pm the day previous to the event. Extenuating circumstances shall be reviewed by the Executive Council and determined whether it is excused or unexcused.

**Unexcused:** Any required Rebel Rep event missed without prior written notification will be considered unexcused. (As stated in Subsection B of General Qualifications.)

After two unexcused absences per year, the person shall be terminated from the membership without approval of the general membership. Members who do not comply with Rebel Reps rules and policies will be notified by written correspondence regarding removal form the membership. The member will have seven (7) days to appeal to the executive council and advisor.

Article IV – Executive Council

Section I  Executive Council

The Executive Council of the Rebel Reps shall consist of the President, Vice-President, Secretary/Treasurer, and all Committee chairs. Executive Council will hold bi-monthly meetings voted on at the first general meeting by executive council only.

**Subsection A** President

The duties of the President are as follows:
1. Preside over all meetings of the Officers and general membership.
2. Enforce the constitution.
3. Represent the Rebel Reps at all official functions.
4. Call special meetings if necessary.
5. Make all appointments to all committees.
6. Prepare an agenda for all meetings.
7. Assume other duties the advisors feel are necessary.

**Subsection B** Vice President

The duties of the Vice President are as follows:
1. Preside over any meeting in the absence of the President.
2. Coordinate all meeting arrangements.
3. Assume other duties the advisors or President feel are necessary.
Subsection C  Secretary/Treasurer

The duties of the Secretary/Treasurer are as follows:
1. Keep and maintain minutes of all Rebel Reps’ meetings to be read aloud at all meetings.
2. Maintain accurate records of attendance at meetings, participation in projects, and academic standards.
3. Inform the President of those members with excessive absences.
4. Maintain all financial records.
5. Assume other duties the advisors or President feel are necessary.
6. Ensure a copy of minutes is given to the Vice President of Student Services.

Section II  Selection of the Executive Council

The Executive Council shall be selected annually at the end of each spring semester (April). The voting process shall be fulfilled by a secret ballot. A staff member from the Office of School Relations will be present for tabulation of ballots. The membership will receive a ten (10) day notification prior to officer elections. Discussion is optional. If a person does not receive the office desired, then the person can run for another Executive Office through open nomination.

Section III  General Qualifications

All members of the Executive Council must be a full time student at Hill College. Maintain membership for at least one semester.

All members of the Executive Council must remain in good academic standing with Hill College. The academic standings shall be monitored by the Director of School Relations.

Section IV  Term of Office

The term of office for all officers of the Executive Council shall be one year beginning at the last meeting of the spring semester. All members are eligible, but not guaranteed, re-election. The Presidency is limited to one-one year term, but a member may be re-elected to the offices for a maximum of a two-year term.

Section V  Removal of Executive Council

Removal of the President, Vice President, or Secretary/Treasurer shall first require a motion for impeachment requiring a 2/3 vote of the members present. At the following meeting, which must be called after a period of not less than one week and not more than two weeks, a motion for removal may be made which shall require a 2/3 vote of the members present for approval. The quorum for a vote of removal shall be 3/4 of the total membership. During an impeachment or removal of the President, the Vice President shall preside.

Executive chairs may lose their chair if two unexcused absences occur to the executive meetings. In the following general meeting, nominations and voting for a replacement will occur, and that person will continue to the end of the current term.
Article V - Parliamentarian

Section I  The Parliamentarian shall enforce the rules of Parliamentary Procedure and that of the Constitution.

Section II  Duties

The duties of the Parliamentarian shall be:
1. To assist the President in maintaining Parliamentary Procedure during the meetings.
2. Assume other duties the President or the Advisors feel are necessary.

Section III  Selection of the Parliamentarian

1. Elected by the General Membership during the last meeting of each spring semester.

Section IV  General Qualifications

1. Be in good academic standing with Hill College and hold membership for at least one semester.
2. Must be knowledgeable and experienced in Parliamentary Procedure.

Section V  Term of Office

1. Term of the Parliamentarian’s office shall be one full year. The term is limited to two one-year terms.

Article VI - Committees

Section I  Standing Committees shall consist of the following:

A. Fundraising
B. Publicity
C. Rebel Tours
D. Scrapbook
E. SGA

Section II  Committee Chairs and Co-Chairpersons

A Chairperson will chair all committees except for Rebel Tours. Two Co-Chairpersons will chair Rebel Tours.
Subsection A Fundraising Chair

The duties of the Fundraising Chair are as follows:
1. Responsible for one fund-raiser per semester.
2. Responsible for turning in all funds raised to the Secretary/Treasurer.
3. Assume other duties the President or Advisors feel are necessary.

Subsection B Publicity Chair

The duties of the Publicity Chair are as follows:
1. Responsible for all advertisements pertaining to the Rebel Reps.
2. Assume other duties the President or Advisors feel are necessary.

Subsection C Rebel Tours Co-Chairs

The duties of the Rebel Tours Chair shall include:
1. Responsible for coordinating the Rebel Tours for each semester.
2. Assume other duties the President or Advisors feel are necessary.

Subsection D Scrapbook

The duties of the Scrapbook Chair shall include:
1. Taking pictures of Rebel Rep events.
3. Organizing the slide shows for the Rebel Tours.
4. Assume other duties the President or Advisors feel are necessary.

Subsection E SGA Chair

The duties of the SGA Chair shall include:
1. Serve as the official representative of the Rebel Reps at all Student Government Association meetings.
2. Report to the Rebel Reps all information received at SGA meetings.
3. Assume other duties the President or Advisors feel are necessary.

Section III Selection of the Committee Chairs and Co-Chairs

1. Election by the General Membership during the last meeting of the Spring Semester.

Section IV General Qualifications

1. Committee Chairs and Co-Chairs must be in good academic standings with Hill College and hold membership for at least one semester.

Section V Term of Office

The term of office for the elected Fundraising, Publicity, Rebel Tours, Scrapbook, and SGA Chairpersons shall be for one year. Their term will begin on the first meeting of the Fall Semester and terminate on the last meeting of the Spring Semester.
Article VII - Meetings

Section I  Meetings shall be held on a regular basis at a time and place to be decided by the active membership present at the first fall semester meeting.

Section II  The first fall semester meeting time and place will be decided and voted on by the executive council.

Section III  At all regular meetings, a quorum will be required to conduct any business. A quorum is interpreted as a majority of the active members.

Section IV  All meetings will have roll taken and recorded with the Secretary of the Rebel Reps.

Section V  This organization is governed by Robert’s Rules of Order.