

# You're Cleared!

Most high school dual credit students can now register for classes online through Campus Connect Registration. Denise Stewart, director of concurrent enrollment, will clear students for online registration after she receives registration paperwork.

## Steps to Register Online:

1. Click on the Campus Connect registration icon, and follow the instructions to log in.
2. Once logged in, go to the "Registration" drop down menu, and select "Add/drop courses".
3. Select the academic area of your desired course (i.e. English, math, etc.).
4. Select your desired course location. If you will be taking your courses at your high school, select your high school and enter the appropriate course and section number. (Burluson HS student taking ENGL1301.SB1) Otherwise, select taking online or taking on one of our Hill College campuses.
5. Click Exit/Done when you have added all your courses.
6. To pay for your courses or view your balance, go to the "Student Information" dropdown at the top of the page and then select "Review/Pay account." If this information seems incorrect or if your school should have sent a tuition voucher, call our Business Office at 254-659-7702 or 7707. They can then adjust your charges.

## Important Note:

"Your username and/or password is invalid."

"There is a hold on your account."

"You are not TSI complete."

"You have not been cleared to register online".

If you receive any of these messages, send an e-mail to Denise Stewart at [dstewart@hillcollege.edu](mailto:dstewart@hillcollege.edu), or call 254-659-7603. State the specific error message you are receiving.

To find your high school's dual-credit courses, go to [www.hillcollege.edu/students/academics](http://www.hillcollege.edu/students/academics)

1. Click on the Spring 2010 Dual-Credit Courses link.
2. Click on your school to find course and section numbers.



# REBELS