Business & Industry

Education Plan (Sequenced): Advanced Management Skills

Degree/Certificate: Certificate of Technology

Year 1: Semester 1

Course	Semester Credit Hours
BUSI 1301 Business Principles	3
BMGT 1301 Supervision	3
HRPO 1311 Human Relations	3
ACCT 2301 Principles of Financial Accounting	3
BMGT 1327 Principles of Management	3
POFT 1220 Job Search Skills	2
Total	17

Year 1: Semester 2

Course	Semester Credit Hours
ACCT 2302 Principles of Managerial Accounting	3
MRKG 1302 Principles of Retailing	3
BUSG 1315 Small Business Operations	3
BCIS 1305 Business Computer Applications	3
BUSG 2309 Small Business Management	3
Total	15

Year 2: Semester 1

Course	Semester Credit Hours
SPCH 1315 Public Speaking	3
HRPO 2301 Human Resources Management	3
ECON 2301 Principles of Macro-Economics	3
ENGL 1301 Composition I	3
*PHED ELECTIVE -1 Hour Activity Course	1
Total	13

*See Core Curriculum for course options