



HILL COLLEGE POLICE ACADEMY

Training Advisory Board Meeting Minutes December 4, 2023

On December 4, 2023, at 9:00 a.m., a meeting of the Hill College Police Academy Advisory Board was held at the Hill College Police Academy, 112 Lamar Drive, Hillsboro, Texas. Chair (Chief Robert Severance) and Vice-Chair (Chief Tony Cain) were present. Minutes from the previous meeting were distributed for reading by all board members.

Board members attending were Judge Frank McGregor, Chief Billy Cordell, Sheriff Rodney Watson, Sheriff Adam King.

Representatives from Hill College attending were Dr. Agapito Flores, Vice President Irene Accomando and Mr. Michael Hughes (Police Academy Coordinator). Mansfield Police Sergeant Justin Kipker attended as a guest.

Agenda item # 1, Call to order

Chair Robert Severance called the meeting to order at 10:03 a.m. A quorum was present and announced with the arrival of Sheriff Watson.

The Pledge of Allegiance was recited, and an invocation was competed by Judge McGregor.

Vice President Accomando introduced herself and provided an overview of the new funding model for colleges. She explained how this model is different from the previous contact hour approach. She answered questions from the board as to how this new process might impact academy training and operations.

Agenda item # 2, Approval of minutes from November meeting.

Chair Robert Severance asked for a motion to approve the minutes.

Chief Cordell made a motion for approval. Judge McGregor seconded the motion. The motion passed unanimously.

Agenda item # 3, Review and approval of Training Coordinator's Report.

Mr. Mike Hughes reviewed the Training Coordinator's Report with the Board. The following items were discussed:

- The number of classes since the last meeting and pass rate data.
- A transition plan for the 736 TCOLE curriculum that becomes mandatory for academies in January 2024.
- Injury data during training
- Current operational hours for the academy (no changes).
- An update on evening classes, including student numbers.

- An update on innovative training approaches used by the academy such as *YouTube*, *Quizlet* and *Kahoot*.
- Review of the coordinator's attendance at the annual TCOLE coordinator conference in Corpus Christi.
- An update on the inspection and/audit prior to contract renewal in July 2023 by Michael Dickey (TCOLE). (A copy of the report about the audit was given to all in attendance).
- A notation to the board that there were no policy and SOP manual updates required at the present meeting.

Coordinator Hughes made a request to the board for recommendations related to the policy and SOP manual. None were offered.

Coordinator Hughes asked for feedback on any training recommendations or needs. Sheriff King noted a need for specialized training in digital / computer / technology focused investigations. The coordinator stated he would follow up with this and try to locate training providers who could bring classes to the area to address the training need.

Coordinator Hughes asked if any of the members responses to their eligibility affidavits had changed since the last meeting. No changes were disclosed.

Agenda item # 4, Action related to Coordinator's Report

Chief Cordell made a motion for approval of the aforementioned items. Chief Cain seconded. All approvals were by unanimous vote.

Approved items:



1. General approval of the contents of the Training Coordinator's Report.
(Approval includes allowance to continue operating under the most current policies and procedures previously approved by the board)

A copy of the coordinator's report is attached hereto and provides full details.

Agenda item # 5 and # 6, Public Comment and Adjournment

Business concluded at 10:48 a.m. There were no public members present so there were no comments. Chair Severance adjourned the meeting.

Chief Robert Severance, Chair
RS/mh