

APPLICATION PROCESS

Phase 1

- Initial interest form and screening documents completed and submitted to the Training Coordinator.
- Training Coordinator or a designee will review this for any automatic disqualifiers.

Phase 2

- Preliminary background interview
- Issuance of application documents
- Issuance of a Personal History Statement for completion
- Return of Personal History Statement to Training Coordinator along with related documents including a certified copy of birth certificate, DD214 or related documents, high school diploma or GED

Phase 3

If the applicant passes the preliminary background interview and investigation, the applicant will be required to complete the following at their own expense:

- FAST background check
- DPS driver's license report showing license to be current and valid
- Psychological evaluation and completion of TCOLE form L3 and Hill College Police Academy form *L3 Addendum* (Psychologist must be approved by the Hill College Police Academy Coordinator)
- Medical evaluation and completion of TCOLE form L2 and Hill College Police Academy form *L2 Addendum* (Medical professional must be approved by the Hill College Police Academy Coordinator)
- Drug screen and completion of TCOLE form L2 and Hill College Police Academy for *L2 Addendum* (Medical professional must be approved by the Hill College Police Academy Coordinator)

Phase 4

- Interview of Training Coordinator

Phase 5

- Meningitis vaccination or documentation of completion (if applicable – under 22 years old)
- Notification of academy date