



Activity/Event Request Form

Thank you for your interest in hosting an event at Hill College. Please fill out this page and indicate in the space below, the date(s) you are requesting to rent the facility.

Requested Date(s): _____

Alternative Date(s): _____

Beginning Time: _____ Ending Time _____

Number of Guests _____

Venue Preference (if known): _____

Event Details: Please describe the details of your event and anything you might need to make your event successful. (i.e., IT, specific room arrangement, etc.)

Please take a few minutes and fill out the information below as accurately as possible. You will be contacted to go over your rental inquiry.

How do you prefer to be contacted? Phone Email Hill College Employee – Y or N

Contact Information: _____

Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____ Email: _____

Please email or mail completed form to:

Jessyca Brown * Hill College * 112 Lamar Drive * Hillsboro, Texas 76645
254-659-7504 * jbrown@hillcollege.edu

Thank you for your interest in hosting your event at Hill College.