Continuing Education & Corporate Training
SUMMER 2012 SCHEDULE
LOCATIONS

1 HILL COUNTY CAMPUS
112 Lamar Dr.
Hillsboro, TX 76645
(254) 659-7500

2 JOHNSON COUNTY CAMPUS
2112 Mayfield Pkwy.
Cleburne, TX 76033
(817) 760-5500

CLEBURNE WELDING LAB
805 S. Hillsboro St.
Cleburne, TX 76033

3 HILL COLLEGE @ GLEN ROSE
1505 Big Bend Trail
Glen Rose, TX 76043
(254) 897-4111

4 HILL COLLEGE @ BURLESON
130 E. Renfro
Burleson, TX 76028
(817) 295-7392

5 HILL COLLEGE @ MERIDIAN
301 N. 2nd St.
Meridian, TX 76665
(254) 659-7650

CONTINUING EDUCATION & CORPORATE TRAINING

Johnson County Campus (817) 760-5821
Hill County Campus (254) 659-7824

www.hillcollege.edu
# Table of Contents

**Corporate Training**
Corporate Training 4

**Career Training Courses Available Online**
ed2go Community Education Classes 4

**Automotive**
Intro to Automotive Tech 4
Automotive Heating & Air-Conditioning 4
Automotive Management 4

**Computers/Technology**
Beginning Computers 5
MS Excel 2007-Level 1 5
MS Word 2007-Level 1 5

**Cosmetology**

**CPR**
Basic Life Support 5

**Electrical**
Electrical Licensing Regulations & National Electrical Code Review 5

**Fire Protection Technology**
Fire Instructor I 6
Fire Officer I 6
Fire Service Honor Guard 6

**Health/Medical**
Certified Medication Aide 6
Certified Medication Aide Update 7
Certified Nurse Aide 7

**History Trails**
Conquering the Rockies 7

**Massage Therapy**
Health & Hygiene 8
Anatomy & Physiology 8
Business Practices & Professional Ethics 8
Kinesiology 8
Pathology 8
Hydrotherapy/Therapeutic Modalities 8
Fundamentals I 8
Fundamentals II 8
Internship 8

**Pharmacy Technician**
Introduction to Pharmacy 9
Pharmaceutical Mathematics 9
Drug Classification 9
Clinical Pharmacy Tech 9

**Phlebotomy**
Basic Phlebotomy 9-10
Phlebotomy Clinical 10

**SPA Technology/Cosmetology**
Customer Service & Business Ethics 10
Sanitation & Safety 10
Laws and Rules 10
Teaching Methods 10

**Welding**
Intro to Stick Welding 11
Intro to MIG Welding 11
Intro to Pipe Welding 11
Intro to TIG Welding 11-12
Intro to Welding Fundamentals 12
Intermediate SMAW 12
Advanced MIG Welding 12
Maintenance Welding 12
Welding Certification 12

**EEO Statement**
13

**Bacterial Meningitis Facts**
14

**Registration Form**
15

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**Continuing Education & Corporate Training Staff**

**Lizza Trenkle** - (254) 659-7823
Dean of Instruction

**Elena Cipriano** - (817) 760-5826
Dual Credit and Continuing Education Specialist

**Colby Boshier** - (817) 760-5825
Dual Credit and Continuing Education Specialist

**Tessa Bryan** - (817) 760-5821 or 5820
Administrative Assistant

**Janie McPhail** - (817) 760-5510
Corporate Training
CORPORATE TRAINING

Hill College offers customized training that can improve your employees’ performance. We can help you assess your business needs, provide growth opportunities for your employees and deliver quality training that is effective, timely and convenient. Below is just a sample of customized training that Hill College can provide for your business...

- Computer Applications
- Customer Service
- Drafting
- Health, Safety & Environment
- Language Skills
- Leadership & Management
- Lean Manufacturing
- Process Instrumentation
- Team Building & Problem Solving
- Welding

We understand the importance of a productive and motivated workforce. That is why we develop courses/programs which are created to meet your organization’s needs. Our educational experts deliver training solutions! For more information or to schedule your next training course/program, please contact:

Department of Continuing Education & Corporate Training
(817) 760-5821

CAREER TRAINING COURSES AVAILABLE ONLINE

ed2go Community Education Classes Hill College offers career training courses online and through ed2go. All courses include expert instructors. These online courses are affordable, fun, fast, convenient and geared just for you. For a complete listing of all titles, please visit our website.

www.ed2go.com/hillcollege

- Six-week courses are project-oriented and include lessons, hands-on assignments, discussion areas and more.
- Instructor-facilitated learning supports you throughout the course!
- Choose from more than 250 online courses.
- Most courses are only $99

GENERAL INFORMATION

Refund Policy

When students withdraw from Continuing Education courses, a refund of tuition and fees shall be made in accordance with the refund schedules shown below. Students should contact the Continuing Education Office to request a refund.

Students who are dropped for disciplinary reasons will not receive a refund nor be allowed to transfer to a later section.

- A 100% refund will be given to students when the college cancels a class.
- A 100% refund will be available to students who withdraw from a course(s) prior to the first class meeting. The withdrawal must be made at the Continuing Education Office during normal business hours.
- Hill College is not responsible for fee reimbursement other than tuition and/or textbooks.

Class Cancellation

A class will be cancelled when there is insufficient enrollment prior to the first class meeting. Students will be notified of class cancellations by phone, letter or email. Refunds will be processed automatically.

Books and Supplies

Books and supplies are not included in the tuition/fees for a course unless indicated in the course description. Books may be purchased at the bookstore on either the Cleburne or Hillsboro campus.
AUTOMOTIVE

AUMT 1001 Intro to Automotive Tech
An introductory overview of the automotive service industry including history, safety practices, shop equipment and tools, vehicle subsystems, service publications, professional responsibilities, and automobile maintenance.
June 4-Aug. 2       Online

AUMT 1045 Automotive Heating and Air-Conditioning
Theory of automotive air conditioning and heating systems. Emphasis on the basic refrigeration cycle and diagnosis and repair of system malfunctions. Covers EPA guidelines for refrigerant handling and new refrigerant replacements. May be taught manufacturer specific.
June 4-Aug. 2       Online

AUMT 2001 Automotive Management
Instruction in human relations, customer relations, and customer satisfaction. Emphasis on management techniques and building relationships between the service department and the customer.
June 4-Aug. 2       Online

COMPUTERS/TECHNOLOGY

ITSC 1012 Beginning Computers (10hrs/$80)
This course will start with the very basics of computer operation including turning the computer on, desktop navigation, file creation/deletion and file execution. Students will learn to create, copy and delete files as well as execute programs and set up email accounts.

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>4AQ 114Q</td>
<td>May 29-June 26</td>
<td>6-8 p.m.</td>
</tr>
<tr>
<td>4BQ 114Q</td>
<td>June 27-Oct. 6</td>
<td>6-8 p.m.</td>
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</tbody>
</table>

ITSW 1022 MS Excel 2007- Level 1 (10hrs/$80)
This course includes instruction in terminology, program parameters, display characteristics, formatting features, mathematical functions and printing. Students will understand basic concepts of spreadsheet functions, create/modify workbooks, format worksheets, create/apply ranges and create/print reports.

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
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<tr>
<td>4AQ 114Q</td>
<td>July 3-July 31</td>
<td>6-8 p.m.</td>
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<tr>
<td>4BQ 114Q</td>
<td>July 31-Aug. 31</td>
<td>6-8 p.m.</td>
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POFI 1024 MS Word 2007- Level 1 (10hrs/$80)
This course will introduce word processing terminology, editing functions, formatting and special text options. Students will create, format and edit basic business documents.

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<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
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<tbody>
<tr>
<td>4AQ 114Q</td>
<td>May 21-June 25</td>
<td>6-8 p.m.</td>
</tr>
<tr>
<td>4BQ 114Q</td>
<td>June 26-Aug. 26</td>
<td>6-8 p.m.</td>
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COSMETOLOGY

Did you know that you can receive training in Cosmetology through our Continuing Education Department? Well, you can complete the same classes a credit student would take, receive the same instruction and prepare to take the state licensure examination. We offer courses in the following areas: Cosmetology Operator, Cosmetology Instructor, Facial Specialist/Esthetician, and Nail Technician. Call today to register!

Tessa Bryan
(817) 760-5821
tbryan@hillcollege.edu

CPR

EMSP 1019 CPR – Basic Life Support (4hrs/$35)
Designed for healthcare providers and professional rescuers. Lifesaving skills of respiratory (choking and near-drowning) and cardiac emergencies involving adults, children and infants. This course was designed to be repeated multiple times to improve student proficiency.

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<thead>
<tr>
<th>Course</th>
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<th>Time</th>
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<tbody>
<tr>
<td>4AQ 114Q</td>
<td>June 14</td>
<td>9 a.m.-1 p.m.</td>
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<tr>
<td>4BQ 114Q</td>
<td>July 12</td>
<td>9 a.m.-1 p.m.</td>
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5
**ELECTRICAL MCE**

ELPT 2000 Electrical Licensing Regulations and National Electrical Code Review - MCE

This covers electrical licensing requirements and state laws and rules that regulate the conduct of licensed electricians. Witherspoon Electric Educational Service Provider. Saturday classes! To register for this course please contact: David Witherspoon
davidw@transpowerelect.com
May 12, June 9, July 14, Aug. 11 8 a.m.-Noon
Student Center, Rm. 400 Cleburne

**FIRE PROTECTION TECHNOLOGY**

Fire Protection Technology courses are available throughout the summer. For information on these courses, please contact:
Robert Matthews
(254) 659-7981

Fire Instructor I
Preparation of fire and emergency services personnel to deliver instruction from a prepared lesson plan. This course includes the use of instructional aids and evaluation instruments to meet the curriculum requirements of the Texas Commission on Fire Protection (TCFP) for Fire Instructor I Certification.

Fire Officer I
This course will meet the required curriculum of the Texas Commission on Fire Protection (TCFP) for Fire Officer I Certification.

FIRT1092 FIRE SERVICE HONOR GUARD ($525)
This course, affectionately known as our “honor guard boot camp,” is designed to provide fire service and public safety organizations the basics to develop your honor guard and color guard units. The course will cover basic drill and ceremonial movements, church and casket protocol, developing department SOPs for honor guards and color guards, Public Safety Officer benefits, flag etiquette, honor guard commander leadership training, various types of funeral services as well as history and traditions of the Honor Guard. Price includes accommodations. Honor Guard Academy only - $450.

**HEALTH/MEDICAL**

NURA 1013 Certified Medication Aide (140hrs/$550)
This course addresses preparation and administration of designated medications by non-licensed nursing personnel employed in licensed health care agencies including the responsibilities associated with such administration. State certification testing is conducted upon completion of the course. Students need to be 18 years of age, provide a copy of a high school diploma or GED, copy of a valid photo identification card (i.e. driver’s license), copy of social security card and proof of current immunizations** including a TB vaccination and all three shots for the Hepatitis B vaccination. Students must be a Certified Nurse Aide in good standing and be currently employed in a facility as a nurse aide or non-licensed direct care staff person on the first official day of the medication aide training program. Students must have been employed in a facility for 90 days as a non-licensed direct care staff person and employment must have been completed within the 12-month period prior to the first day of class. An applicant who worked as a nurse aide in a Medicare skilled nursing facility or a Medicaid nursing facility is exempt from the 90-day requirement. Backgrounds need to be completed through VERIFIED CREDENTIALS at: www.myvci.com/hillcollege. Please contact the CE office for program codes prior to submitting your background check. Cost includes tuition, fees and cost of the state exam. A textbook is required from the Hill College bookstore. To register for this course, please contact:
**Current immunizations are: Measles, Mumps, Rubella (MMR), Tetanus/Diptheria, Varicella (Chickenpox), Bacterial Meningitis, HEP B** and a current TB Skin test. The Hepatitis A/B Combo (28-day series) can be used in place of the Hepatitis B Series (6 months).

**HISTORY TRAILS**

**HICH 2089 History Trails**

The Hill College History Department will be offering a trip through the Rocky Mountains as a summer I course. Along the way, you will be immersed in the rich history of the American Indians, explorers, mountain men, miners and pioneers of the Wild West as you travel through Indian Territory, mining camps, ghost towns, mountain passes and canyons.

**IN-DISTRICT RATE**

1 person/room $1130
2 people/room $853 upon availability
3 people/room $760 upon availability
4 people/room $714 upon availability

The out-of-district rate will be an additional $92 while the out-of-state rate will be an additional $292. To register, contact:

Tessa Bryan
(817) 760-5821
tbryan@hillcollege.edu

**4AQ 114Q**
June 11-June 17
MASSAGE THERAPY
The Massage Therapy curriculum gives students the foundation needed to excel in their careers and prepares them for certification. Ethics and business skills are also important, especially for those seeking to begin their own business. To register for this course, please contact:
Elena Cipriano
(817) 760-5826
ecipriano@hillcollege.edu
M-T-W Sept. 10 8:30 a.m.-5 p.m.

MSSG 1009 Health & Hygiene (20hrs/$104)
The study of safety and sanitation practices including universal precautions. The importance of proper body mechanics, maintaining a healthy lifestyle, maintaining the massage environment and the advantage of therapeutic relationships is also included.

MSSG 1013 Anatomy & Physiology for Massage (75hrs/$390) In-depth coverage of the structure and function of the human body. Includes cell structure and function, tissues, body organization and the integumentary, skeletal, muscular, nervous and endocrine systems. Emphasizes homeostasis/wellness care.

MSSG 1007 Business Practices & Professional Ethics (45hrs/$234) The study of physical and financial office practices and marketing. Course includes ethical practices for massage therapists as established by law or regulatory agency.

MSSG 2013 Kinesiology for Massage (50hrs/$260)

MSSG 2014 Pathology for Massage (40hrs/$208)
General discussion of pathologies as they relate to massage therapy. Includes universal precautions and their management in professional practice. Also covers etiology, signs, symptoms, and the physiological and psychological reactions to disease and injury.

MSSG 1005 Hydrotherapy/Therapeutic Modalities (20hrs/$104) The use of accepted hydrotherapy and holistic health care modalities of external application of temperature for its reflexive effect.

MSSG 1011 Massage Therapy Fundamentals I (100hrs/$520) Introduction to the theory and the application of skills necessary to perform Swedish massage.

MSSG 2011 Massage Therapy Fundamentals II (100hrs/$520) A continuation of Massage Therapy Fundamentals I. Emphasizes specialized techniques and assessment of client needs to identify a specific plan of care. Completes the requirements for Massage Techniques for licensure. Prerequisite: MSSG 1011/1411 - Massage Therapy Fundamentals I.

MSSG 2086 Internship - Massage Therapy/Therapeutic Massage ($260) A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.

PHARMACY TECHNICIAN
The following courses make up the required curriculum for the pharmacy technician certification. An individual who is registered with the board as a pharmacy technician trainee is authorized to participate in a pharmacy technician training program. A student must have their trainee registration before going into a pharmacy. To register for this course, please contact:
Tessa Bryan
(817) 760-5821
tbryan@hillcollege.edu

Registration Requirements
To register as a Pharmacy Technician Trainee, an individual must complete TSBP application process as instructed below.
www.tsbp.state.tx.us/Pharmacytechs.htm
Application Process
To complete the application process, an individual must:
- Submit the application provided online, which includes a non-refundable fee of $53; and
- Complete a fingerprint session through L1 Identity Solutions, which includes a fee of $40 - 45.

Fingerprint Session
Information on how and when to register for a fingerprint session will be on the confirmation page once the application is submitted.

PHRA 1001 Introduction to Pharmacy (48hrs/$300)
An overview of the qualifications, operational guidelines and job duties of a pharmacy technician. Topics include definitions of a pharmacy environment, the profile of a pharmacy technician, legal and ethical guidelines, job skills and duties, verbal and written communication skills, professional resources and safety techniques.
4AQ 114Q May 29-Sept. 11 9 a.m.-Noon
Tues. TBA Cleburne

PHRA 1009 Pharmaceutical Mathematics (32hrs/$230)
Pharmaceutical mathematics including reading, interpreting and solving calculation problems encountered in the preparation and distribution of drugs. Conversion of measurements within the apothecary, avoirdupois and metric systems with emphasis on the metric system of weight and volume. Topics include ratio and proportion, percentage, dilution and concentration, milliequivalents, units, intravenous flow rates and solving dosage problems.
4AQ 114Q May 29-Sept. 11 1 p.m.-5 p.m.
Tues. TBA Cleburne

PHRA 1005 Drug Classification (48hrs/$300)
An introduction to the study of disease processes, pharmaceutical drugs, abbreviations, classifications, dosages, actions in the body and routes of administration.
4AQ 114Q May 30-Sept. 12 9 a.m.-1 p.m.
Wed. TBA Cleburne

PHRA 1060 Clinical-Pharmacy Technician (50hrs/$260)
A health-related, work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional.

PHLEBOTOMY
Basic Phlebotomy is a 50-hour course designed to provide the student with a theoretical background for the collection of blood specimens. Topics include professionalism, ethics, medical terminology, related anatomy and physiology, utilization of laboratory equipment and skills needed to perform a venipuncture. Phlebotomy Clinical is a 120-hour course that serves as the clinical practice extension of the Basic Phlebotomy course. It is designed to provide the student with additional theoretical knowledge while concentrating on the development of skills useful in the practice of phlebotomy. Students must have successfully completed Basic Phlebotomy in order to take Phlebotomy Clinical. Backgrounds need to be completed through VERIFIED CREDENTIALS at: www.myvci.com/hillcollege. Please contact the CE office for program codes prior to submitting your background check. To register for this course, contact:

Elena Cipriano
(817) 760-5826
ecipriano@hillcollege.edu

• 18 years old
• Provide copy of high school diploma or GED certificate
• Reading test required for entry
• A 10-panel drug screen
• Criminal background check at: www.myvci.com/hillcollege
Cost: $51

• Provide documentation of required immunizations**
• Tuberculosis skin test (negative)
• Hepatitis B (series of three; takes six months to complete series)

**Current immunizations are: Measles, Mumps, Rubella (MMR), Tetanus/Diptheria, Varicella (Chickenpox), Bacterial Meningitis, HEP B and a current TB Skin test. The Hepatitis A/B Combo (28-day series) can be used in place of the Hepatitis B Series (6 months).
PLAB 1023 Basic Phlebotomy (50hrs/$255)
Skill development in the performance of a variety of blood collection methods using proper techniques and standard precautions. Includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children and infants. Emphasis on infection prevention, patient identification, specimen labeling, quality assurance, specimen handling, processing, accessioning, professionalism, ethics and medical terminology.
4BQ 114Q July 2-July 24 9 a.m.-5 p.m. Tues. & Thurs. CE Bldg. Hillsboro

PLAB 1060 Clinical/Phlebotomy (120hrs/$499)
A health-related, work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional. A minimum of 115 sticks is required for completion. Students must complete the required 50-hour basic course before starting clinical.

CSME 2008 Customer Service & Business Ethics (2hrs/$35)
This course will introduce students to proper business etiquette and services, procedures for appointment scheduling and record management, and to identify issues related to customer and operational management. This course is approved by the TDLR for licensed professionals. Hill College Continuing Education Provider, registration number: 1285. Sunday classes!
4AQ 114Q June 3 2-4 p.m.
4BQ 114Q July 29 2-4 p.m.
4CQ 114Q Aug. 12 2-4 p.m.
Cosmo Bldg. Cleburne

CSME 2006 Sanitation & Safety for the Cosmetology Professional (2hrs/$35) This course will identify the procedures for sanitation and safety practice in the cosmetology industry. This course is required and approved by the TDLR for licensed professionals. Hill College Continuing Education Provider, registration number: 1285. Sunday classes!
4AQ 114Q June 3 9-11 a.m.
4BQ 114Q July 29 9-11 a.m.
4CQ 114Q Aug. 12 9-11 a.m.
Cosmo Bldg. Cleburne

CSME 2007 Laws and Rules for the Cosmetology Professional (2hrs/$35) Training in laws and rules of the cosmetology industry designed to meet continuing education and/or review update requirements associated with professional licensure. Sunday classes!
4AQ 114Q June 3 11 a.m.-1 p.m.
4BQ 114Q July 29 11 a.m.-1 p.m.
4CQ 114Q Aug. 12 11 a.m.-1 p.m.
Cosmo Bldg. Cleburne

CSME 2034 Teaching Methods (2hrs/$35)
Students will develop strategies for teaching cosmetology and related subjects. This course is approved by the TDLR for licensed professionals. Hill College CE Provider, registration number: 1285. Sunday classes!
4AQ 114Q June 3 4-6 p.m.
4BQ 114Q July 29 4-6 p.m.
4CQ 114Q Aug. 12 4-6 p.m.
Cosmo Bldg. Cleburne

WELDING

WLDG 1028 Intro to Stick Welding (96hrs/$255)
An introduction to shielded metal arc welding process. Emphasis placed on power sources, electrode selection, oxy-fuel cutting and various joint designs. Instruction provided in SMAW fillet welds in various positions.
3AQ 113Q May 24-Aug. 9 8-11:50 a.m.
WLDG 1035 Intro to Pipe Welding (96hrs/$255)
An introduction to welding of pipe using the shielded metal arc welding process (SMAW), including electrode selection, equipment setup and safe shop practices. Emphasis on weld positions 1G and 2G using various electrodes.

WLDG 1034 Intro to TIG Welding (96hrs/ $255)
An introduction to the principles of gas tungsten arc welding (GTAW), setup/use of the GTAW equipment and safe use of tools and equipment. Welding instruction in various positions on joint design.
WLDG 1021 Intro to Welding Fundamentals (96hrs/$255)
An introduction to the fundamentals of equipment used in oxy-fuel and arc welding, including welding and cutting safety, basic oxy-fuel welding and cutting, basic arc welding processes and basic metallurgy.

3AQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Welding Lab  Hillsboro
3BQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Marti Bldg.  Cleburne
3CQ 113Q  May 24-Aug. 9  5-9:50 p.m.
Mon. & Thurs.  Marti Bldg.  Cleburne

WLDG 1057 Intermediate SMAW (96hrs/$255)
A study of the production of various fillets and groove welds. Preparation of specimens for testing in all test positions.

3AQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Welding Lab  Hillsboro
3BQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Marti Bldg.  Cleburne
3CQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Welding Lab  Meridian
3DQ 113Q  May 24-Aug. 9  1-4:50 p.m.
Mon. & Wed.  Marti Bldg.  Cleburne
3EQ 113Q  May 24-Aug. 9  1-4:50pm
Mon. & Wed.  Welding Lab  Meridian
3FQ 113Q  May 24-Aug. 9  1-4:50 p.m.
Mon. & Wed.  Welding Lab  Hillsboro
3GQ 113Q  May 24-Aug. 9  5-9:50 p.m.
Mon. & Thurs.  Marti Bldg.  Cleburne

WLDG 2047 Advanced MIG Welding (96hrs/$255)
Advanced topics in Gas Metal Arc Welding (GMAW). Includes welding in various positions and directions.

3AQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Welding Lab  Hillsboro
3BQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Marti Bldg.  Cleburne
3CQ 113Q  May 24-Aug. 9  8-11:50 a.m.
Mon. & Wed.  Welding Lab  Meridian
3DQ 113Q  May 24-Aug. 9  1-4:50 p.m.
Mon. & Wed.  Marti Bldg.  Cleburne
3EQ 113Q  May 24-Aug. 9  1-4:50 p.m.
Mon. & Wed.  Welding Lab  Meridian
3FQ 113Q  May 24-Aug. 9  1-4:50 p.m.
Mon. & Wed.  Welding Lab  Hillsboro

WLDG 1015 Maintenance Welding (20hrs/$97)
This course is an introduction to oxy-fuel and arc welding and cutting practice and procedures. Students will also cover basic safety procedures. A new class starts every Monday. For more information, please contact:

Brian Bennett
(817) 556-2809 ext. 201

WLDG 1091 Welding Certification (8hrs/$150)
American Welding Society D1.1 Structural Steel Qualification Test 3/8” a-36 steel plate to 3/8” a-36 steel plate with backing bar done in 3G and 4G position. One test per class. By arrangement only. For more information, please contact:

Brian Bennett
(817) 556-2809 ext. 201
Hill College is committed to the principle of equal opportunity in education and employment. The college does not discriminate against individuals on the basis of age, race, color, religion, sex, national origin, disability or veteran status in the administration of its educational programs, activities or employment policies.
What You Should Know About Bacterial Meningitis

Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely quickly, so be cautious. Meningitis is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students each year. There is a treatment, but those who survive may develop severe health problems or disabilities.

This information is provided to all Texas college students.

What are the symptoms?

- High fever
- Severe headache
- Vomiting
- Sensitivity to light
- Stiff neck
- Confusion and sleepiness
- Nausea
- Lethargy
- Seizures

There may be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body. The more symptoms, the higher the risk, so when these symptoms appear, seek immediate medical attention.

How is Bacterial Meningitis diagnosed?

Diagnosis is made by a medical professional and is usually based on a combination of symptoms and lab results from spinal fluid and blood tests. Early diagnosis and treatment greatly improve the chance of recovery.

How is the disease transmitted?

The disease is transmitted when people exchange saliva (kissing, sharing drinks, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

How do you increase the risk of getting Bacterial Meningitis?

Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc.

Living in close conditions (sharing a room/suite in a dorm or group home).

What can happen if you get Bacterial Meningitis?

- Death
- Permanent brain damage
- Kidney Failure
- Learning Disability
- Hearing loss / Blindness
- Limb damage (fingers, arms, toes and legs) that could result in amputation
- Gangrene
- Coma
- Convulsions

Can Bacterial Meningitis be treated?

Antibiotic treatment, if you receive it early enough can save your life and increases your chance of recovery. Permanent disability or disability can still occur. Your best bet is still prevention.

Can Bacterial Meningitis be prevented?

There is a vaccine for the disease. The vaccination is recommended for:

- People living in close quarters
- College students 25 years old or younger

Vaccinations are effective against four of the five most common bacteria that cause Bacterial Meningitis. Vaccinations take seven to ten days to become effective and protect you for three to five years.

How can I get more information?

- Contact your health care provider
- Contact the Texas Department of Health at (915) 834-7853.

www.cdc.gov/meningitis
## CONTINUING EDUCATION AND CORPORATE TRAINING REGISTRATION FORM

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>MI</th>
<th>Date of Birth</th>
<th>Social Security Number</th>
<th>County of Residence</th>
</tr>
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<td>Mailing Address</td>
<td>City</td>
<td>State</td>
<td>Zip Code</td>
<td>Home Phone Number</td>
<td>Cell or Work Number</td>
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<tr>
<td>E-mail Address</td>
<td>Professional License No. (if applicable)</td>
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<th>Course Name</th>
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<th>Course Prefix</th>
<th>Course #</th>
<th>Section #</th>
<th>Quarter</th>
<th>Campus</th>
<th>Tuition</th>
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Total Tuition and Fees

Residence Status Self Declaration (Please read and check one):
1. Texas Resident/In-District  
2. Texas Resident/Out-of-District  
3. Out-of-State (less than 12 months in TX)  
4. Out-of-Nation (not a citizen of the US)

* Abbott, Alvarado, Bynum, Cleburne, Covington, Godley, Grandview, Hillsboro, Itasca, Joshua, Keene, Rio Vista, Venus or Whitney school district for the last 12 months for other than educational purposes.

**SPECIAL POPULATIONS INFORMATION** (Please check all that apply):
- Academically Disadvantaged (remediation required by virtue of TASP scores)
- Economically Disadvantaged
- Individual with a Disability (contact Hill College Counseling Center)
- Displaced Homemaker
- Limited English Proficiency
- Single Parent

Please check one: (for state reporting purposes)
- Ethnicity/Race:  
  - White
  - Black
  - Hispanic
  - Asian
  - Alaskan Native/American
  - Indian
  - Other

- Marital Status:  
  - Married
  - Married w/Dependents
  - Single
  - Single w/Dependents

- Sex:  
  - Male
  - Female

- Highest Degree/Diploma Attained:
  - None
  - Associate
  - Bachelor’s
  - Current High School
  - High School/GED
  - Master’s
  - Student
  - Some College
  - Doctorate
  - Year of High School Graduation or GED:
  - Last School Graduated From:

**Liability Release:** I release Hill College from all responsibility in case of an accident.

Signature: ___________________________ Date: ____________

Complete the area below if using a credit card to register by mail.

Check one:  
- VISA  
- MasterCard  
- Discover  
- American Express  

Amount charged: $ __________

Name on card: ___________________________ Signature: ___________________________

Credit card number: ___________________________ Please note that student will be responsible for payment if charge is declined.

2112 Mayfield Pkwy., Cleburne, TX 76033 (817) 760-5821 Fax: (817) 556-9448 www.hillcollege.edu
112 Lamar Dr., Hillsboro, TX 76645 (254) 659-7824 Fax: (254) 582-7591 cect@hillcollege.edu